



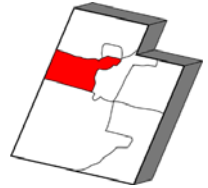
Central Region Council on Workforce Services

Department of Workforce Services

1385 South State Street, SLC

March 27, 2008

12:30 – 2:00 p.m.



MEETING MINUTES

Presiding: Paul Jackson, Chair
Present: Charles Daud, Rebecca Downs, Norman Fitzgerald, John Hill, Colleen Johnson, Douglas Johnston, Dave Kingery, Nancy Malecker, Jon Pierpont, Karen Silver, John Slade, Scott Snelson, Gordon Swensen, Mark Stimpson, Kevin Schofield
Excused: Karla Aguirre, Diana Anderson, Greg Diven, Tony Gomez, Parley Jacobs, Akilah Messado, Kerry Steadman, Ballard Veater, Todd Sutton
Absent: Colleen Burke, Staci Ghneim
Guests: Todd Schaffler – J C Penney, Tom Shiner – Ingenix, Marcus Schulenburg – Saint Marks Hospital, Spencer Larkin – Larkin Funeral Home
Staff: Barbara Clarke, Cassy Hahn, Steve Leyba, Laurel Morris, Yvette Woodland,

Time	Topic and Discussion Leader	Decision(s)	Assignment(s)
12:30	Meeting called to order and Announcements – Paul Jackson 1. Guests and members were welcomed and introduced 2. Objectives outlined		
12:36	Meeting minutes from Feb 28th were reviewed 1. Action items have been completed	Motion to approve minutes by Karen Silver seconded by John Hill. Approved	
12:37	Committee Report: Gordon Swenson – Community Outreach 1. Our goal is to increase employment and to help the Refugee population and the Chronic Homeless become self sufficient and established members of our society 2. An Employer workshop was held promoting the hiring of refugees I-9 info. It was very successful with over 60 employers attending. 3. A refugee pre-employment workshop was held on March 27 th a. Over 110 refugees attended (enormous success) b. 12-15 languages were represented with interpreters c. Several agencies/employers helped with transportation (DI locations, etc) 4. The Refugee Job Fair will be held next week April 3 rd a. Everyone is invited to attend or volunteer b. Media coverage to be arranged by Curt Stewart		

	<ul style="list-style-type: none"> 5. Committee's next meeting will be held at Welfare Square (Tour) 6. Goal will be to duplicate the success of these refugee events with our homeless population. 		
12:45	<p>Council Chair Item – Paul Jackson</p> <ul style="list-style-type: none"> 1. WIA Training money balances were reviewed. As a Region (along with the state) we agreed to use some of our funds for Employer partnerships or Incumbent Worker's Training. <ul style="list-style-type: none"> a. Incumbent Worker Training monies allocated to businesses will not be awarded the next fiscal year (7/1/08 – 6/30/09). b. New training monies will be available on July 1 for DWS customers. c. Currently, 90 adults, 13 dislocated (7 Veterans) are on waiting list. d. Money may be available through other resources such as Voc Rehab and ACTs. 2. On-going Council meeting locations was discussed with the option to hold meetings at other locations to familiarize the Council with other community partners, etc. <ul style="list-style-type: none"> a. Grace Mary Manor- A great facility to highlight to the Council b. Some concern was expressed in relocating meetings: <ul style="list-style-type: none"> i. Distance/convenience may affect attendance 3. Training Provider application approval process was discussed. <ul style="list-style-type: none"> a. Regions previously accepted and processed applications, which lacked consistency. b. Process changed by having all applications submitted to Tara Connolly to review/assure all criteria was met and processed for consistency. c. The approval process is now done at the state level but required Region Council approval then forwarded to the State Council for final approval. <ul style="list-style-type: none"> i. Can result in delays due to different approval steps ii. Everything is posted on the web site (jobs.utah.gov) d. Process has been improved by posting applications on the Internet. <ul style="list-style-type: none"> i. Tara as done the job and has been very responsive ii. Removing Region Council approval further streamlines process. 4. Discussion regarding the Council providing items or monetary awards/scholarships to students involved in Skills USA – High School program working with students in vocational areas <ul style="list-style-type: none"> a. Annual 2-day State competition where winners advance to Nationals b. Request received from event organizers for donations to be used as prizes, etc for winners of these events (i.e. bags, tools, Frisbees, hats, etc.) c. Rationale regarding the support of our sector strategies. 	<ul style="list-style-type: none"> 2. We will review/check options for holding meetings at other locations and inform Council members. 3. Motion to have the statute changed so that the Region Council no longer approved the Training Provider application and that the State Council will make the final review/approval of these applications by Norman Fitzgerald, seconded by Douglas Johnston. Motioned approved. 4. The Council is interested in offering scholarship(s) to students from State identified targeted sectors. Due to time constraints will look at this possibility for subsequent years. 	<p>Council – If members have give a-ways, get them to Cassy</p> <p>Dave Kingery, Scott Snelson, Doug Johnston Review options & prepare a recommendation for Council involvement.</p>

	<p>d. Dave Kingery mentioned that they have been involved with Skills USA for years. A very worthwhile program and Utah has done well at the National level competitions.</p> <p>e. It was recognized that there are other student organizations in the state/Region who would also be interested in scholarships.</p> <p>5. Sector Strategy Action Plan Discussion – (Included handouts: State Sector Strategy Deliverables and Region Council’s Action Plan, and Planning Guidance Worksheet with 2008 calendar)</p> <p>a. Each region was asked to submit a plan.</p> <p>b. Central Region’s plan submitted but requires review & revisions focusing on identifying and incorporating State deliverables.</p> <p>i. In addition, review additional goals/events our Council has been involved in and added to our Region Council action plan. outcomes.</p> <p>ii. Our 2008 calendar includes several events, which “fit” into our Sector Strategy plan, which we should support.</p>		<p>5. Council members – review Sector Strategy document/plan and see if you can take any thing on, to help in our plan – In the next 2 weeks, email input to Greg Diven and/or to Cassy Hahn</p> <p>Cassy – Send out Greg Diven’s email to the Council if they have feedback for plan.</p> <p>Council - If there are key industry partners that we should be connecting with, send those to Cassy</p>
1:38	<p>Open Session</p> <p>1. If anyone (employers) would like to participate in the Refugee Job Fair contact Carman Bowles at 469-0166</p> <p>2. John Hill reported selection of Rebecca Downs for Council Co-Chair and would like to have this go before the Council for a vote at the April meeting.</p> <p>3. Karen requested At-A-Glance report – it was emailed to everyone yesterday</p> <p>4. Norman Fitzgerald asked for a facilities report. Jon Pierpont reported that SLTATC has moved out of the West Valley office but it does not affect DWS. A current negotiation with facility owner is in process to reduce space/lease cost.</p>		<p>2. Cassy – Add to April meeting agenda</p>
	<p>Closing</p> <p>Next Meeting: April 24, 2008 12:30-2:00 To be held at the Grace Mary Manor (details to follow)</p>	<p>Motion to adjourn by John Hill</p>	